

## **CARTM accepting applications for employment!**

CARTM is seeking a passionate, energetic, person with a positive attitude to join our team! Must have good organizational and communication skills and be prepared to work hard and get dirty. If this describes you, and you are ready to roll up your sleeves and get the job done, pick up an application at the cash register at CARTM. For more information contact Jan at 368-7764 or email [jkh@cartm.org](mailto:jkh@cartm.org)

**Job Title:** Recycling Attendant

**Pay Range:** starts at \$10.79 per hour

**Hire date: May 8<sup>th</sup>**

**Knowledge required:** Basic knowledge of recycling and environmental issues; basic knowledge of volumes and general mathematics required, basic computer competence helpful; basic knowledge of tools, hardware, and construction materials helpful.

**Skills:** Good communication skills; excellence in customer service and good organizational skills required. **Maintenance related skills a real plus. (may consider a “maintenance only” part time job for the right person)**

**Abilities:** Must be able to lift 40lbs.; willing and able to learn and be certified to operate forklift; able to operate hand tools (shovels, rakes, etc.); have good command of English language; be willing and able to learn to operate baling machine and backhoe; willing and able to learn to operate cash register and perform basic accounting tasks; able to stay on task through distractions.

**Experience:** Prefer direct customer service experience in any service related industry. Familiarity with re-use/ resale (including household goods, hardware, appliances, electronics, power tools, small engines and construction materials) is a real plus.

**Responsibilities** include: thrift store sales clerk, including operating a cash register; providing customer service and education; diverting recyclables from the waste stream; organizing and maintaining re-use sales areas; monitoring recycling reception; monitoring loads and estimating trash charges; evaluating and pricing incoming donations; baling recyclables and loading 1,000 lb. bales into trailers; processing and sorting recyclables; and keeping warehouse work area safe and clear of hazards.

**Other:** Prefer enthusiastic, high-energy person who is passionate about recycling. CARTM will happily train an inexperienced but passionate person with right “can do” attitude (including operation of large machinery, etc.). **Safety consciousness is a must.** Spanish language is a plus.